



MAMSS Scholarship Policy

Policy

The MAMSS Scholarship is awarded to a member who demonstrates a strong dedication to the medical staff services or provider enrollment/credentialing profession and a clear desire to pursue further education to advance professional growth and expertise.

Purpose:

The purpose of this scholarship is to provide financial assistance to active MAMSS members employed in medical staff services or provider enrollment/credentialing, supporting professional development through accredited programs, conferences, or educational materials.

- The scholarship combines the **Mary Pillsbury Scholarship (\$500)** and the **Carla Moses Scholarship (\$1,000)** into a total award of **\$1,500**.
- Additional scholarships of varying amounts may be awarded if funding permits.
- Eligible educational opportunities include attendance at **NAMSS, MAMSS**, or other professional conferences, formal study programs, or acquisition of educational materials.

Eligibility Criteria:

Applicants must meet all of the following:

1. Active involvement in medical staff services or provider enrollment/credentialing.
2. Current MAMSS membership in good standing.
3. Not serving as **MAMSS President** or on the **Scholarship Committee**.
4. Not having received a MAMSS Scholarship within the previous **three years**, unless no other eligible applicants submit complete applications.
5. Current or planned participation in a formal educational program, conference, or study program related to professional certification or development including, but not limited to, the annual MAMSS or NAMSS conference, consultant sponsored conference, or related educational materials.



Application Procedure:

1. **Submission:** Applicants must submit a completed scholarship application by the established deadline to the **MAMSS President**.
2. **Supporting Documentation:** Applications must include:
 - Proof of enrollment in program/conference, if already enrolled. Or if purchasing study or educational materials, proof of purchase of materials and a summary of intended use. Scholarship payment may be held pending enrollment or payment confirmation.
 - Degree plan, schedule of classes, or transcripts, if applicable.
 - Descriptive materials regarding the educational program.
 - Personal statement outlining educational goals, objectives, and timeline.
 - Current resume.
3. **Evaluation Criteria:** The Scholarship Committee will assess applications based on:
 - Commitment to professional and educational growth in medical staff services or provider enrollment/credentialing.
 - Dedication to enhancing professionalism within the field.
 - Enthusiasm for and support of MAMSS goals.
 - Anticipated benefit to MAMSS from the applicant's professional development.
 - Evidence of dedication to excellence consistent with MAMSS and its Education Committee standards.
4. **Selection:** The Scholarship Committee will review blinded applications and recommend a recipient. The **MAMSS President** will confirm recommendation and notify applicants no later than **June 1** or the date of the **Annual Education Conference**, whichever comes first. The award will be formally announced at or before the conference.

Scholarship Award Payment

1. The scholarship amount is **\$1,500** per award.
2. Payment will be made upon submission of proof of enrollment in the program/conference or purchase of educational materials. Applicants who have already submitted proof may receive the award upon announcement.
3. The scholarship shall not exceed the program cost plus reasonable travel expenses. Proof of expenses will be required, and final payment is at the discretion of the Board of Directors or designated committee.
4. Recipients must utilize the funds within **12 months** of award announcement.



Award Frequency

- Scholarships are awarded annually, contingent on Board approval and funding availability.
- Additional awards may be granted if funding permits.

Authority

This policy is adopted by the MAMSS Board of Directors and may be amended by majority vote of the Board.

Policy Initiated by Board: 11/29/2009

Policy Amended & Approved by Board: 01/25/2012

Policy Amended & Approved by Board: 11/05/2013

Policy Amended & Approved by Board: 05/09/2014

Policy Amended & Approved by Board: 03/17/2015

Policy Amended & Approved by Board: 02/26/2026